Minutes

STAPPA AND ALAPCO BOARDS OF DIRECTORS AND COMMITTEE CHAIRS WINTER MEETING

January 29-31, 2005

Belleview Biltmore Hotel 25 Belleview Blvd. Clearwater, FL 33756

I. Introductions - Saturday, January 29, 2005

ALAPCO President Nancy Seidman (MA) called to order the STAPPA and ALAPCO Boards of Directors and Committee Chairs 2005 Winter Meeting. STAPPA Board Members (some of whom are also Committee Chairs) present were John Benedict (WV), Colleen Cripps (NV), Vince Hellwig (MI), Jim Joy (SC), Shelley Kaderly (NE), Bill O'Sullivan (NJ), Nancy Seidman (MA), Eddie Terrill (OK) and Don Vidrine (MT). ALAPCO Board Members (some of whom are also Committee Chairs) present were Cory Chadwick (Cincinnati, OH), Ursula Kramer (Tucson, AZ), Dennis McLerran (Seattle, WA), John Paul (Dayton, OH), Chris Robinson (Las Vegas, NV) and Gary Young (Des Moines, IA). STAPPA and ALAPCO Committee Chairs present included Mary Boyer (CA), Jack Broadbent (San Francisco, CA), Bob Colby (Chattanooga, TN), Larry Green (Sacramento, CA), Lynne Liddington (Knoxville, TN), Ron Methier (GA), Brock Nicholson (NC), Doug Quetin (Monterey, CA), Dave Shaw (NY), Eric Skelton (Spokane, WA), Dick Valentinetti (VT) and Art Williams (Louisville, KY). Others present included Eric Stevenson (San Francisco, CA), as well as STAPPA/ALAPCO staff Bill Becker, Executive Director; Nancy Kruger, Deputy Director; Mary Sullivan Douglas, Senior Staff Associate; Amy Royden-Bloom, Senior Staff Associate; and Mary Stewart Douglas, Senior Staff Associate. The meeting agenda is attached.

II. Legislative Landscape in the 109th Congress – Saturday, January 29, 2005

Recap of the Senate EPW Hearing on the Need for Multi-Pollutant Legislation and Update on Other Legislation – Bill Becker (STAPPA/ALAPCO) recapped for the Boards and Committee Chairs events earlier in the month wherein S. 131 – the latest version of Clear Skies legislation – was introduced in the Senate and the associations were invited to testify before the Senate Environment and Public Works (EPW) Subcommittee on Clean Air, Climate Change and Nuclear Safety at a January 26, 2005 hearing on the need for multi-pollutant legislation; John Paul (Dayton, OH), ALAPCO Vice President and Co-Chair of the Energy Committee, testified on behalf of the associations. Bill explained that on February 2, 2005 the full EPW Committee would hold a hearing on S. 131 specifically and that Committee mark up was planned for later in the month. Regarding other legislation, Bill noted that another attempt would be made to pass an energy bill; two key issues will be drilling in the Artic National Wildlife Refuge and an MTBE liability waiver. With respect to transportation legislation, Bill noted that overall funding issues still have not been resolved.

Next, Ron Methier (GA), STAPPA Co-Chair of the Energy Committee, reminded members of the STAPPA/ALAPCO *Principles for a Multi-Pollutant Strategy for Power Plants* and the process by which those principles and a subsequent analysis were developed, noting that these principles and analysis have continued to serve the associations well as they evaluate various multi-pollutant proposals. Then, John Paul summarized the process by which STAPPA and ALAPCO's most recent testimony, for the January 26, 2005 hearing, was developed, thanking the Boards and Committee Chairs for their review of and comments on the testimony outline and draft. John then summarized the questions that he was asked, noting that at the conclusion of the hearing Subcommittee Chairman George Voinovich (R-OH) stated that that he would be including in the record an analysis of STAPPA and ALAPCO's analysis and that he would like "our analysis of his analysis of our analysis," which the associations will provide once the Chairman's analysis is received.

III. Protecting States' Rights – Saturday, January 29, 2005

The group then discussed the increasing efforts to diminish or remove entirely states' and localities' clean air authorities. A few examples include the Bond amendment attached to the FY 2004 appropriations bill, preempting states other than California from adopting standards to control emissions from small nonroad engines, provisions in various legislative proposals and the pending recommendations of the National Academies of Science Committee convened to examine state practices in setting mobile source emission standards. Bill Becker explained to the Boards and Chairs that the Energy Foundation had recently approached the associations with an offer of funding to develop, with the California Air Resources Board, an informational brochure on the need to maintain states' and localities' clean air rights and that STAPPA and ALAPCO had worked with the regional organizations to apprise states and localities of this effort and gain their feedback. The group then discussed a draft annotated outline included in their meeting books and agreed this was an important and worthwhile effort.

IV. Committee Reports on Critical Issues and Related Discussions – Saturday, January 29, 2005

Energy – Committee Co-Chairs John Paul and Ron Methier reported to the group that the Energy Committee had recently held informational conference calls on IGCC and nuclear energy and would be identifying additional issues in the coming months.

Monitoring – STAPPA Monitoring Committee Co-Chair Dick Valentinetti (VT) discussed several monitoring issues, including the NCORE2 multi-pollutant sites that are a main part of the National Monitoring Strategy, grants for air toxics monitoring and reductions in the PM_{2.5} speciation network. In particular, he noted that the Monitoring Committee had proposed that grants be awarded not just for local-scale monitoring, but also for projects that would fall into one of five categories: source identification, methods development, data assessment, equipment evaluation and comparison and local-scale monitoring. Several questions were asked about the timing and rollout of the National Monitoring Strategy. Dick noted that no rule implementing the Strategy had yet been proposed and that the details of the Strategy, and, in particular, how EPA will propose to reduce the current speciation network, were not known. EPA plans to fund the new trace gas

monitor network using savings from the reduction in the speciation network, which, the agency feels, has served its purpose in enabling decisions on nonattainment of the $PM_{2.5}$ standard. Several questions were asked about the timing of the National Monitoring Strategy.

Dick also discussed the reformation of the Monitoring Steering Committee, which is comprised of long-time monitoring professionals who will assist in communicating to EPA the concerns of the larger Monitoring Committee on technical and policy questions relating to ambient monitoring. The first meeting of this group was in Rosslyn, Virginia on December 9, 2004. Topics of discussion included the development of a National Monitoring Conference for practitioners, which would feature topics on equipment, data analysis, transfer technology and quality assurance. One day would be planned for attendance of vendors; one day would be only for monitoring professionals.

Dick noted that at this Monitoring Steering Committee meeting, technical concerns were expressed about the trace gas pilot program, which will deploy 22 trace gas monitors capable of extremely refined measurements, but which are considered somewhat challenging to run accurately. He also noted that state and local agencies advocated flexible use of special purpose monitors and that there was discussion concerning how long such monitors could be used – two or three years.

External Relations – Larry Greene (Sacramento, CA), ALAPCO Co-Chair of the External Relations Committee, described plans to request additional equipment from state and local air agencies for the international monitoring donation program. Dave Shaw (NY), STAPPA Co-Chair of the External Relations Committee, reported that at the 2004 Spring Meeting the members had expressed interest in having a session on state and local relations with the tribes. He noted that EPA staff had offered to help put such a session together. Dave also described several other committee-related activities, including the development of the updated Clean Air World and STAPPA/ALAPCO public website. He noted that work was continuing on redesigning the sites and that activities for publicizing them were under consideration.

Public Education and Outreach – Cory Chadwick (Hamilton County, OH), ALAPCO Co-Chair of the Public Education and Outreach Committee, reported on three items: 1) the Communicating Air Quality conference; 2) radon outreach; and 3) SIP outreach. Over 100 people attended the last Communicating Air Quality Conference, held December 1-3, 2004, in Albuquerque, New Mexico. EPA is seeking STAPPA and ALAPCO's assistance in increasing outreach on radon. The plan is to gather any radon information that state and local air agencies have and create a one- to two-page brochure with this information for STAPPA and ALAPCO members. Finally, Cory noted that one of the recommendations of EPA's Air Quality Management Work Group was that states, localities and tribes develop a menu of options for communicating outreach strategies for SIPs.

Mobile Sources and Fuels – ALAPCO Committee Co-Chair Eric Skelton (Spokane, WA) explained that the committee was tracking a number of issues; he asked Bill Becker to overview the status of several key items. Bill updated members on 1) the 2007 onroad diesel rule, noting that the associations must remain vigilant and protect this rule; 2) EPA's development of the locomotive and marine engine rule, reaffirming the need for the associations to make this issue a high priority; 3) mobile source air toxics, noting that the associations are considering potential alternatives in the event that federal action is

not sufficient; 4) small nonroad engines, noting that EPA had missed the December 2004 deadline for issuing a proposed rule pursuant to the Bond preemption amendment; and 5) exploration by various parties of a North American Sulfur Dioxide Emission Control Area to limit the level of sulfur in marine fuel, noting that the associations would be delving into this as well.

Next, Eric reported on the committee's recent activities related to vehicle Inspection and Maintenance (I/M), which were prompted by widespread expressions of concern from state and local air agencies that EPA is not providing sufficient leadership and support for state I/M programs and, further, had recently disbanded the OBD FACA Subcommittee. Eric explained that the Mobile Sources and Fuels Committee had several calls to identify members' specific concerns; that he, his STAPPA Co-Chair, Nancy Seidman, and Nancy Kruger (STAPPA/ALAPCO) had held a call with OTAQ Division Directors Merrylin Zaw-Mon and Suzanne Rudzinski and members of their staff to convey these concerns; and had scheduled a STAPPA/ALAPCO/EPA call for February 9, 2005 to further discuss these concerns and potential solutions. All members with an interest in I/M were encouraged to take part in the call.

V. Committee Reports on Critical Issues and Related Discussions – Sunday, January 30, 2005

Permitting – Shelley Kaderly (NE) reported that since the 2004 Fall Membership Meeting in Coeur d'Alene, considerable progress had been made in increasing the participation of state and local air agencies in EPA's Title V Task Force evaluation of what is – and is not – working with Title V permitting. Shelley, who is a member of the Task Force, noted that several conference calls on the subject had been held, and that she and Bob Hodanbosi (OH), STAPPA Co-Chair of the Permitting Committee, had summarized the main Title V issues identified by the Task Force. She noted that issue papers on six topics were generated jointly by the Task Force members, and that they were distributed to the STAPPA/ALAPCO Enforcement and Permitting Committees as well as the air directors. These included "Macro" Issues," "Public Participation," "Monitoring, Recordkeeping, and Reporting," "Title V Procedural Issues," "Compliance and Enforcement Issues" and "Permit Content."

Shelley also noted that the Task Force will meet in San Francisco on February 6-8, 2005, with public hearings scheduled for February 7 and a phone-in session for state and local permitting agency spokespersons scheduled for February 8. STAPPA and ALAPCO have drafted testimony, to be presented at the meeting by Jack Broadbent (San Francisco, CA) on behalf of the associations. In the testimony, the associations will emphasize their support for a strong Title V, but will also encourage certain reforms and revisions. These include better incorporation of MACT standards in permits, streamlining procedures for incorporating insignificant emissions units and revising procedures for incorporating modifications.

Air Toxics – Bob Colby (Chattanooga, TN), ALAPCO Co-Chair of the Air Toxics Committee, described recent committee activities, including plans for STAPPA and ALAPCO to develop a model rule for polyvinyl chloride. Bob then provided an update on STAPPA and ALAPCO's pursuit of *amicus* status in the Plywood MACT lawsuit. He noted that the associations' have procured *pro bono* representation through Andrews and Kurth and that the court had granted the associations *amicus* status. However, no

briefing schedule has been established, so it is uncertain when the next steps will take place. Bob reported that there is a lawsuit related to another MACT standard – Industrial and Commercial Boilers – for which STAPPA and ALAPCO may want to seek *amicus* status as well. The main problems with the rule, related to risk-based exemptions for sources, are very similar to those in the Plywood MACT. He asked the Boards whether the associations should also pursue *amicus* status for the Boiler MACT lawsuit, assuming STAPPA and ALAPCO could obtain inexpensive or free counsel again. He also noted that the deadline for filing had passed, but that the court rules allow for exceptions. Following a discussion, the Boards voted in favor of pursuing *amicus* status in the Boiler MACT lawsuit. The ALAPCO Board voted 6-0 in favor and the STAPPA Board voted 7-1 with one abstention.

Training - Mary Boyer (CA), STAPPA Co-Chair of the Training Committee, recapped developments since the last Board meeting. STAPPA and ALAPCO reached an agreement with EPA on funding, so that for Fiscal Year 2005, training activities would be funded at \$2.125 million, with states and localities providing the usual \$1.8 million from section 105 funds, and EPA and states and localities splitting the additional \$325,000. For Fiscal Year 2006 training, states and localities would allocate an additional \$162,500 for training and seek from EPA a match of that money. Mary also shared a statistics chart that indicated how many courses and students were trained by training providers. She summarized the Training Benchmarking Study conducted by EPA, noting that the Training Committee is concerned that EPA will use the study to dictate how states and localities conduct training - such as moving away from classroom courses and to webcast training – and will not update the classroom courses. Participants have noted that web-based courses were useful for training, but that they could never fully replace classroom courses. Mary also noted that the next Joint Training Committee meeting will be held in March in Safety Harbor, Florida. ALAPCO President Dennis McLerran (Seattle, WA) closed by indicating that he would be sending out an e-mail to ALAPCO Air Directors seeking expressions of interest in serving as the ALAPCO Co-Chair of the Training Committee, since former Co-Chair Brian Jennison had left his position with the Lane Regional Air Pollution Control Agency in Eugene, Oregon.

Enforcement - In the absence of ALAPCO Enforcement and Compliance Committee Co-Chair Curt Marshall (Dayton, OH), Mary Stewart Douglas (STAPPA/ALAPCO) provided an update on key committee issues, noting recent developments in the NSR enforcement cases and briefly discussing the arguments made in the January 25, 2005 oral argument before the D.C. Circuit Court of Appeals in the challenge to the December 31, 2002 NSR "reform" rules. She reported that the STAPPA/ALAPCO Enforcement Workshop was scheduled for June 15-16, 2005 in Charleston, South Carolina and also discussed the State Review Framework activities that are being designed to evaluate state performance and to provide a consistent level of environmental protection across states; ten pilot reviews have been completed. Mary also noted that the Information Collection Request that was proposed by EPA for submission to the Office of Management and Budget required additional data to be inputted into the out-of-date Air Facility System and that the committee was drafting a letter opposing such additional data requirements. Mary also said that the committee was continuing to track the progress of EPA's plan to exempt five area source MACT categories from Title V permitting.

Program Funding – Mary Sullivan Douglas (STAPPA/ALAPCO) summarized STAPPA and ALAPCO's recent letter to EPA containing recommendations on how the agency

should address the reductions in FY 2005 grants contained in the final appropriations bill that Congress adopted. Mary then reported that the proposed FY 2006 budget had not yet been announced. After the President announces the budget, Congress must appropriate funds. Often, there are changes to what the President has recommended. She noted that STAPPA and ALAPCO would submit testimony to Congress on the budget and that representatives of the associations would likely meet with Congressional Appropriations Committee staff as well. The Boards were then asked for input on what the associations should recommend. The members discussed how best to relate to Congress the need for additional state and local air grants. Ideas included focusing on specific programs and having members directly contact Congress or their state offices in Washington and speak to their respective environmental commissioners to ask what information would help make the best case for additional grants. The Boards agreed that the Presidents, Vice Presidents, Program Funding Committee Chairs and STAPPA/ALAPCO staff should have a conference call to discuss the associations' strategy.

Agriculture - Doug Quetin (Monterey, CA), ALAPCO Co-Chair of the Agriculture Committee, provided an update on agricultural activities in California. A livestock emissions research symposium was held in Fresno to obtain information about livestock air emissions. California is seeking such data because it needs to determine by mid-2005 what constitutes a large confined animal feeding operation (CAFO). He referred the Boards to a website developed by CAPCOA that lists BACT and BACM for CAFOs. Shelley Kaderly, STAPPA Co-Chair of the Agriculture Committee, provided an update on EPA's safe harbor agreement for animal feeding operations (AFOs). EPA released the agreement on January 21, 2005, with the Federal Register notice scheduled for publication on January 31, 2005; EPA is providing a public comment period of only 30 days. She summarized the agreement and some of the committee's concerns with it. These concerns include that EPA has vet to define fugitive emissions from AFOs or "farm," "source," or "emission unit," and thus EPA could define these in such a way that emissions from AFOs do not trigger major or minor source control or permitting requirements. The Agriculture Committee, in conjunction with the Enforcement Committee, will be developing comments on EPA's proposal.

VI. EPA's Air Quality Management Work Group: Strategies for Adopting Short- and Long-Term Recommendations – Sunday, January 30, 2005

Dave Shaw (NY) provided a brief background on EPA's Air Quality Management Work Group (AQMWG) process, goals and structure. The AQMWG was tasked with reporting its recommendations for improving air quality management to the Clean Air Act Advisory Committee (CAAAC) by the end of 2004. The AQMWG developed a series of short-term recommendations and three different sets of long-term recommendations – different "visions" for an air quality management regime. CAAAC reviewed the AQMWG's recommendations and transmitted those with which it agreed to EPA. EPA plans to implement the 38 recommendations forwarded by CAAAC and continue discussions on the so-called "Bin 2" recommendations (those recommendations that were not forwarded to CAAAC) and the long-term recommendations.

Dave then asked the Boards and Committee Chairs how much time STAPPA and ALAPCO should invest in this process as it continues, since it was such a substantial time commitment in the first phase. Bill Becker also noted that EPA, of its

own initiative, had identified STAPPA and ALAPCO as the lead on several of the recommendations. After much discussion, participants agreed that STAPPA and ALAPCO should follow the process and support it, but should not take the lead on any issues or be extensively involved.

VII. Development of Spring Membership Meeting Agenda – Monday, January 31, 2005

Bill Becker reviewed a list of proposed sessions for the STAPPA/ALAPCO 2005 Spring Membership Meeting. He asked the members to provide feedback on the suggested sessions. Following a lengthy discussion about which sessions should be included on the Spring Meeting agenda, Bill summarized the recommendations and indicated that the Secretariat staff would review the meeting notes and, accordingly, develop an agenda for the Spring Membership Meeting.

VIII. Miscellaneous – Monday, January 31, 2005

Financial Statements and Audit Results – Bill Becker distributed the auditors' printed report on the audit of STAPPA and ALAPCO, and reported that the associations had received a clean audit: 1) there are no material weaknesses in internal controls over financial reporting and operation and 2) STAPPA and ALAPCO have complied, in all material respects, with federal accounting requirements. He noted that the associations had a new auditing company because one cannot use a bookkeeper and auditor from the same company. Bill then reviewed STAPPA's and ALAPCO's respective financial statements, as well as the financial statement for the GHG Software Tool Project, and answered questions. Finally, the Boards agreed to a recommended accounting adjustment in the STAPPA and ALAPCO treasury accounts (i.e., nonfederal funds) to more accurately reflect the differential between STAPPA's and ALAPCO's respective assets.

Future Meeting Locations and Dates – Bill Becker reviewed future meeting locations and dates. The 2005 Spring Membership Meeting will take place in Madison, Wisconsin May 21-25, 2005. The 2005 Fall Membership Meeting will take place in Arlington, Virginia, October 22-26, 2005. The 2005 Fall Meeting will mark the 25th anniversary of the STAPPA/ALAPCO Secretariat and the Boards and Chairs agreed that the associations should hold a reunion of former STAPPA/ALAPCO members and EPA staff during the meeting. Bill also reminded members that the Enforcement Workshop will be held in Charleston, South Carolina on June 15-16, 2005.

Discussion then turned to the location of the 2005 Summer Boards of Directors and Committee Chairs Meeting. Bill reported that the Secretariat was exploring options in Seattle, Washington. Participants agreed that Seattle was still the first choice, but if that was found to be infeasible, South Lake Tahoe, Nevada should be the back up.

IX. Discussion of the Western States' Recommendation for Reforming Prevention of Significant Deterioration – Monday, January 31, 2005

Colleen Cripps (NV) reported on the issues and solutions that are being recommended by WESTAR regarding reforming the Prevention of Significant

Deterioration (PSD) program. She noted that adjustments to currently required data will be recommended, both for calculating increment and for comprising the emissions inventory. Periodic reviews of increment consumed will also be recommended. And, if permit applicants are modeled to be violating the increment, time could be given for the state to work out reductions in other areas without requiring that the applicant cease activities. Several questions were asked, including one about whether the effort was aimed at increasing national consistency with PSD. Colleen noted that the WESTAR recommendations envisioned considerable flexibility in how states ran the program.

David Thornton (MI), STAPPA Co-Chair of the Emissions and Modeling Committee, participated by telephone, reporting on STAPPA and ALAPCO's efforts to review WESTAR's recommendations. He said that five conference calls had been scheduled with a group comprised of members of the Permitting and Emissions and Modeling Committees. Several calls had taken place with the group focusing on several recommendations in each call. The group plans to finish its review of the recommendations by the Spring Membership Meeting.

X. Secretariat Staff Compensation Update – Monday, January 31, 2005

Dennis McLerran reminded the Boards that a new committee has been formed to review and make decisions regarding compensation for the Secretariat staff. In the past, the review committee had consisted of the Presidents, Vice Presidents and Past Presidents. However, since that did not provide for enough continuity, the new Compensation Committee consisted of the Presidents, Vice Presidents and Program Funding Committee Chairs.

Dennis reported that in follow up to discussions at the 2005 Fall Board Meeting, STAPPA/ALAPCO had hired a compensation consultant to look at D.C.-based organizations likely to compete with STAPPA and ALAPCO for staff and to evaluate the Secretariat's salaries and benefits accordingly. The consultant had not yet provided a final report, but the goal of the committee was to develop a fair and stable compensation system to retain and reward the staff. Dennis indicated the Compensation Committee's desire to complete the review and make decisions over the next few months and asked the Boards to delegate responsibility for this to the committee; he also committed to providing an update at the next Board meeting.

During the discussion Dennis reiterated that the consultant had been asked to look at organizations that might recruit staff from STAPPA/ALAPCO or from which STAPPA/ALAPCO might recruit staff, including lobbying and trade associations (which Dennis noted might compensate more highly than STAPPA/ALAPCO can), and also organizations similar in mission to STAPPA/ALAPCO (which Dennis noted do not likely have staff as capable and competent as STAPPA/ALAPCO); he indicated that somewhere between the two is the "sweet spot."

The Boards agreed that the direction being pursued was appropriate.

XI. Adjournment

After discussion of several miscellaneous issues, the 2005 STAPPA and ALAPCO Boards of Directors and Committee Chairs Winter Meeting was adjourned.

AGENDA

STAPPA AND ALAPCO BOARDS OF DIRECTORS AND COMMITTEE CHAIRS WINTER MEETING

January 29-31, 2005

Belleview Biltmore Hotel 25 Belleview Blvd. Clearwater, FL 33756 (727) 373-3000

Saturday, January 29, 2005

7:30 a.m. – 8:30 a.m. Registration and Breakfast

8:30 a.m. – 9:00 a.m. Introductions and Review of Agenda

9:00 a.m. – 9:30 a.m. The Legislative Landscape in the 109th Congress

• Recap of the Senate EPW Hearing on the Need for Multi-pollutant Legislation

• Update on Other Legislation

9:30 a.m. – 10:00 a.m. Protecting States Rights

10:00 a.m. – 10:15 a.m. Break

10:15 a.m. – 12:30 p.m. <u>Committee Reports on Critical Issues and Related</u>
Discussion

• Energy (15 minutes)

Monitoring (30 minutes)

• External Relations (15 minutes)

Public Education and Communications (15 minutes)

Mobile Sources and Fuels (60 minutes)

Sunday, January 30, 2005

7:30 a.m. – 8:30 a.m. Registration and Breakfast

8:30 a.m. – 10:00 a.m. <u>Committee Reports on Critical Issues and Related</u>

Discussion

Permitting (60 minutes)Air Toxics (30 minutes)

10:00 a.m. – 10:15 a.m. Break

10:15 a.m. – 11:45 a.m. Committee Reports on Critical Issues and Related Discussion: Training (20 minutes) • Enforcement (20 minutes) Program Funding (20 minutes) Agriculture (30 minutes) 11:45 a.m. – 12:30 p.m. EPA's Air Quality Management Workgroup: Strategies for Adopting Short and Long Term Recommendations Monday, January 31, 2005 7:00 a.m. – 8:00 a.m. Registration and Breakfast 8:00 a.m. – 9:00 a.m. Development of Spring Membership Meeting Agenda 9:00 a.m. - 9:30 a.m. Miscellaneous Financial Statements and Audit Results Future Meeting Locations and Dates 9:30 a.m. - 10:00 a.m. Break and Check-out

Discussion of the Western States' Recommendation for Reforming

Significant Deterioration

Prevention

of

10:45 a.m. – 11:15 a.m. Secretariat Staff Compensation Update

11:15 a.m. – 11:30 a.m. New Business

11:30 a.m. Adjourn

10:00 a.m. – 10:45 a.m.