

# ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

We are looking for results-oriented, driven individuals with a thirst for problem solving.

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## SENIOR PROGRAM MANAGER STATE IMPLEMENTATION PLANNING AIR QUALITY DIVISION

### JOB SUMMARY

At ADEQ our vision is to be the number one state in the nation in balanced, leading-edge environmental protection; through technical and operational excellence; and radical simplicity for customers and staff. We are currently looking for committed employees who will be passionate to excel in their career and engaged in our mission. Only this caliber of employee will be successful in driving our Agency towards accomplishing our vision.

In the **State Implementation Planning Section (SIP)** of the Air Quality Division, we are focused on solving the most difficult and impactful problems facing Arizona's air quality to ensure our Arizona communities have clean air to breathe. We strive to achieve our mission by leveraging scientific and legal excellence through team-based, structured problem-solving to find better, faster, and cost-effective ways to protect human health and our environment.

To help us on our vast and important mission, the Air Quality Division has an incredible opportunity for an experienced, results-oriented leader to help build the next generation of air quality strategies, programs, and professionals. The **Senior Program Manager** is an integral part of our diverse, talented, and innovative team and directly contributes to our agency's mission by driving operational performance in the SIP program. You will be responsible for developing strategies and processes to ensure that the SIP products are delivered on-time and with high quality by coaching and leading front-line managers responsible for daily work outputs. .

The State Implementation Planning Section is composed of two units that support the State Implementation Plan development function by generating emission inventories, evaluating pollution control strategies, modeling emissions, drafting rules, and compiling and submitting the implementation plans to the USEPA. The State Implementation Senior Program Manager is responsible for managing two units within the section. The Senior Manager staff will oversee and develop the above outputs and ensure that all required SIP elements are completed by coordinating the two unit managers throughout the SIP process. The Senior Program Manager acts in strategic management capacity to ensure that air quality is improved through effective SIPs and that all output activities are on track, assist the air quality director in developing and managing stakeholder and interested-party relationships throughout the planning process (i.e. relationship management) for the purpose of ensuring all affected parties are included in the SIP process, and will also support higher management via process improvement.

The Senior Program Manager will champion continuous improvement and problem solving projects; implement program and operational improvements; assist in the development of goals and strategies; develop policies and procedures related State Implementation Plans; ensure that operations meet established timeframes and objectives; provide guidance and interpretation of federal and state laws/regulations related to complex regulatory situations; and implement, troubleshoot, and manage the most complex or high profile projects or assignments.

The position is also responsible for driving employee performance, staff development, employee motivation, strategic program planning, budget management, and developing and maintaining a culture of Lean Continuous Improvement.

Do you think you have the combination of talent, passion, and commitment to help drive this Agency to realizing our vision? If so, **apply today**. To learn more about us, our organizational habits known as the ADEQ Way, our culture, and other positions we have open, visit us at [DEQ/careers](#)

## IDEAL CANDIDATE

Ideal candidate will possess:

- A Bachelor's degree in the field of law, environmental management, sustainability, environmental planning or science
- 6-10 years of environmental experience in a regulatory agency, consulting, or private industry
- 3 years of managerial/supervisory experience in an environmental, regulatory, or industrial setting
- Experience with continuous improvement including LEAN, Six Sigma, or others
- Knowledge of senior leadership and business management principles, including capital budgets (expenditure and revenue generations), work breakdown structure, employee motivation, team-based problem solving techniques (5 Why Analysis/Root Cause, Lean Management, and Continuous Process Improvement), and principles of performance and visual management
- Must be a strategic thinker; skilled leader of a diverse environmental workforce (technical and legal); skilled manager of project managers to ensure deliverables are consistent, reliable, accurate, and timely; effective communicator, both verbal and written, and being conformable presenting to small and large groups
- Knowledge of the air quality science or engineering principles, air quality modeling, pollution control strategies or devices, and industrial processes. Functional knowledge of toxicology, meteorology, general and organic chemistry, and advanced mathematics
- Extensive knowledge of Federal & State air pollution control regulations regarding the development of State Implementation plans and all required components of the plan (e.g. emission inventory, control strategies, modeling, rule development, etc.)
- Must have extensive knowledge of data extraction and reporting, data presentation, technical report writing and editing, and industrial emission calculation methodologies

## RECRUITMENT DATES:

First review of resumes will occur on 9/27/18. Recruitment will remain open until this position is filled.

## BENEFITS

Among the many benefits of a career with the State of Arizona, there are:

- 10 paid holidays per year
- Accrual of sick and annual leave beginning at 12 and 13 days per year respectively for full-time employees
- A top-ranked [retirement program](#) with lifetime pension benefits
- A [robust and affordable insurance](#) plan to include medical, dental, life, short-term and long-term disability
- An incentivized [commuter club](#) and public transportation [subsidy program](#)
- We promote the importance of work/life balance by offering workplace flexibility
- We offer a variety of learning and career development opportunities

## Click **APPLY NOW** to submit your resume

Arizona State Government is an EEO/ADA Reasonable Accommodation Employer.

All newly hired employees will be subject to E-Verify Employment Eligibility Verification.

Having trouble applying for this position? Email [HRIShelpdesk@azdoa.gov](mailto:HRIShelpdesk@azdoa.gov) or call 602-542-4700 for assistance.