

Job Title:	Inspector II – Two Vacancies	Open Competitive Recruitment
Position opens:	November 17, 2017	
Position closes:	December 22, 2017, 4:30 p.m.	
Annualized salary:	\$62,088 - \$68,460 (Grade IV, Step A-C) depending on skills and experience Teamsters Union Local 763 Relocation assistance will not be provided.	
Work Week:	38.75 hours per week, Monday through Friday	
To apply:	Please email your resume to Susan Campbell at recruitment@pscleanair.org	

The Puget Sound Clean Air Agency is a regional government agency created in 1967. Our jurisdiction covers King, Kitsap, Pierce and Snohomish counties. The Agency works to protect public health, improve neighborhood air quality, and reduce our region’s contribution to climate change. We achieve our mission by monitoring air quality, sponsoring voluntary initiatives, educating people and businesses about air quality issues, and enforcing state and federal air quality laws.

Our Agency is composed of approximately 74 staff members including: inspectors, air resource specialists, engineers, meteorologists, monitoring technicians, project managers and communications. Our operations are supported by a team of specialists, as well as IT services, human resources, legal, records management, finance and administrative staff. For more information on the Agency, please visit www.pscleanair.org. We are governed by a Board of Directors which includes elected officials from each of our four counties, a representative from the largest city in each county, and one member representing the public at large.

Also, as a part of the Agency’s strategic plan, we are deepening our commitment to equity and community engagement. We value an inclusive environment and equitable approaches to our work. We strive to be consistent yet equitable in our practices and policies, as well as in our external relationships among residents, businesses, and community partners. We also value equity, which means doing whatever it takes to ensure every person in our region has the same air-related health outcomes and benefits. The Agency aims to do this while providing responsive customer service through our regulatory and monitoring work as well as partnering with communities to develop solutions through our voluntary programs.

The Agency is seeking two full time **Inspector II’s** to assure the Agency continues meet our EPA inspection commitments, support the Agency’s Strategic Plan, promptly respond to citizen complaints, address significant air quality compliance problems in our region, provide technical assistance to our sources and community partners to reduce emissions, and maintain a sufficient field presence to conduct enforcement activities. This position is part of the Compliance Division and reports to a Manager - Inspection.

The job duties include inspecting and investigating a variety of air pollution sources to determine compliance with air quality regulations, responding to citizen complaints, providing technical assistance to businesses, educating and interacting with our community partners about reducing emissions; and promoting compliance with air quality regulations pursuant to agency policies and procedures.

The Agency has specific delegated mandates as required by the federal and state Clean Air Acts. This includes activities such as regulating businesses which have the potential to cause air pollution and providing technical assistance to

assure compliance with federal, state and agency regulations. The Compliance and Legal Division and the activities of field inspectors directly support the Agency's Strategic Plan, including Objectives 1.3, 1.4, 1.6, 3.1, 3.2 and 3.3.

There are both internal and external customers for this work. Internal customers are agency staff who support the activities of the field inspectors and staff who rely on information from inspectors, such as source evaluation reports, and information used in assessing annual source registration fees. Inspectors also work with internal staff assisting in outreach plans, efforts and implementation.

External customers are agency registered sources, Title V sources, sources subject to the asbestos and emission control standards; community based groups; EPA, Washington Department of Ecology, other governmental entities such as fire and building departments; and complainants and citizens who ask questions and/or seek information about regulatory compliance.

Position Qualifications

1. Knowledge of:

- Federal, state and local environmental regulations; knowledge of air pollution control regulations desirable
- Agency regulations and possess the necessary investigative skills to understand and inspect complex industrial processes with emission control equipment
- Inspection procedures and safe methods of performing inspection tasks
- Operation of emission sources and control devices used in air pollution control
- Must be familiar with and follow agency and departmental practices, particularly those that pertain to good customer service, compliance assistance, and use of appropriate compliance tools
- Proficiency in a second language, including ability to speak, read and write (Highly Desirable)

2. Ability to:

- Conduct professional and thorough inspections and investigations of complex air emission sources and control devices at a variety of facilities
- Interpret complex permit conditions during inspections; review test reports, monitoring data, etc., to determine compliance with permit conditions
- Establish and maintain effective working relationships with the regulated community, general public, staff and other agencies and participate in community outreach activities involving a variety of diverse communities
- Gather information and organize it in a clear and concise manner
- Organize and manage multiple priorities, being flexible and accommodating to respond to changing priorities
- Exercise good project management skills
- Work independently within a team context
- Communicate effectively, orally and in writing. This includes concise report writing, giving public presentations and interacting with the media.
- Exercise personal and professional judgment in a variety of ways, sometimes under hostile and stressful conditions
- Serve as a witness in support of agency enforcement actions
- Interpret and apply agency regulations, including field issuing enforcement related documents
- Must have an intermediate proficiency level in computer skills
- Work and interact with diverse communities in support of the Division's environmental justice efforts
- Physically perform essential job functions with or without reasonable accommodation
- Must have an intermediate proficiency level in computer skills and use of database systems
- Work and interact with diverse communities in support of the Division's environmental justice efforts

Other Requirements

- Valid Washington's driver's license and the ability to maintain insurability under the Agency's Vehicle Insurance Policy
- Job offer for this position will be contingent upon passing or having passed an odor acuity test, and smoke school (method 9)

Education and Experience

Candidates may have any combination of education and experience which provides the knowledge, skills, and ability to perform the job.

- Bachelor's Degree from an accredited college or university in Environmental Science or Physical/Biological Sciences; or, Certificate of completion from a recognized Technical School; or proven relevant experience.
- Minimum of 5 years' responsible experience in field compliance, process control, industrial or heavy manufacturing operations, civil or military technical operations, code enforcement, investigation or inspection. Experience should include elements of business assistance, education, and/or other community work.

Benefits

The Agency provides an attractive benefits package which includes:

- Washington Public Employees' Retirement System (PERS) – All full-time employees are required to be part of PERS and choose between PERS 2 and 3
- Medical, dental and vision insurance
- Employees may also elect to participate in the Agency's 125 Plan, Section 105
- Employer paid public transit within the Agency jurisdiction
- 10 paid holidays scheduled throughout the year plus 2 floating holidays
- Sick leave and vacation leave accrual
- Employee Assistance Program (EAP) – the EAP provides a free confidential resource outside the workplace for full-time employees and immediate family members
- Life Insurance - employer paid term life insurance equal to the employee's annual salary
- Short Term Disability
- Long Term Disability
- Tuition Assistance
- Flexible work schedule