

AIR QUALITY SCIENTIST OR ENGINEER MARAMA VACANCY ANNOUNCEMENT

The Mid-Atlantic Regional Air Management Association (MARAMA), a voluntary, non-profit association of ten state and local air pollution control agencies, seeks an Air Quality Scientist or Engineer. This position is supervised by MARAMA's Executive Director.

The three key areas of responsibility for this position relate to the three aspects of MARAMA's Mission: Coordination, Projects, and Training.

- Responsibilities that advance further regional coordination would include working with MARAMA members to develop a project scope and workplan for workgroups such as Emissions Inventory, MOVES, monitoring/data analysis and electricity generation groups to inform, train and complete and review technical work products. Specific tasks include workgroup leadership management and documentation, serving as a resource to help members find information, and providing leadership to identify issues needing coordination and methods for resolving issues.
- Responsibilities for projects will include both managing contractors and performing work in-house. Contract management tasks include writing RFPs, organizing teams of members to review proposals and work products, drafting contracts, organizing conference calls to track progress, circulating draft and final work products, and identifying issues. In-house project tasks may include preparing data summaries or data analysis reports, or comments on proposed policies or regulations, gathering member feedback, editing and posting them on MARAMA's web site.
- Training responsibilities will include organizing meetings and conference calls and assessing what kind of technical training courses are needed and available for air pollution control agency staff working in the MARAMA region. Emphasis is to be on providing training opportunities for the data analysis, permitting, emissions inventory, monitoring, and other technical air quality staff in the region. This will include identifying potential speakers, developing agendas, and compiling handouts that meet members' needs. The successful candidate will also assist MARAMA training staff to develop and evaluate RFPs for EPA designed courses and may develop courses, webinars, and training events around MARAMA identified priorities.

Requires BA/S degree from an accredited four year college or university in related area. Must be capable of working independently and as part of a team and possesses excellent communication skills. Strong skills in the Microsoft Office Suite are a must. Web site, database, statistics, and GIS experience a plus. Experience in air quality management is desired.

SALARY and BENEFITS: Salary is dependent upon the selected candidate's education and related experience. MARAMA offers a competitive benefits package including: medical and dental insurance, a generous leave package with federal holidays, sick and vacation leave. Other benefits include a 401 K plan with employer contribution, and free parking in a desirable location.

Interested parties should send a cover letter, resume, and short writing sample addressed to Julie McDill, Executive Director, MARAMA, by e-mail to: marama@marama.org or mail to MARAMA, Attn.: Human Resources, 8600 LaSalle Road, Suite 636, Towson, MD 21286. Telephone 443-901-1882. Please visit our website for further information at www.marama.org. EOE

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