Eastern Region Division Administrator (Principal Executive/Manager G)

The Oregon Department of Environmental Quality currently has an opening for an Eastern Region Division Administrator (Principal Executive/Manager G) in Bend, Oregon. This recruitment will be open until filled and the first review of applications will take place the week of 04/20/2020.

With more than 40,000 employees who are dedicated to making Oregon a fantastic place to live, work, and play, the State of Oregon enterprise is comprised of a diverse group of employees who are passionate about public service. At the Oregon Department of Environmental Quality, employees have the opportunity to work with a dynamic and supportive team of mission-focused individuals tasked with maintaining, restoring, and enhancing the quality of Oregon’s air, land, and water. Here is a video about DEQ: https://youtu.be/iP3K7JoLe1k. If you feel as committed to this work as we do, then let’s work together to listen, lead and craft innovative solutions that will protect and restore the resources that make Oregon special.

DEQ’s Regional Divisions are responsible for consistently implementing Water Quality, Air Quality, and Land Quality programs in partnership with other divisions and offices of DEQ including the Air, Land and Water Quality Divisions, Office of Compliance and Enforcement, and the Laboratory Division. Implementation includes issuing permits, inspecting regulated facilities for compliance, enforcing permits and regulations, responding to spills and other emergencies that have environmental impacts, and investigating complaints. The Regional Divisions are responsible for implementing DEQ’s role in Regional Solutions in coordination with the Governor’s Office and other state agencies. Regional Divisions engage with tribal nations, local governments, communities, members of the public, regulated businesses, and local elected officials regarding delivery of DEQ programs and services.

What you will do!
The Eastern Region Administrator directs the administration of all operations of DEQ’s Eastern Region Division to ensure timely, effective delivery of DEQ programs locally, including consistent implementation of DEQ’s programs, enforcement of DEQ’s rules and statutes, and effective local engagement. Your duties will include developing and implementing policies, procedures and program priorities consistent with agency policy and determining the most effective utilization of resources to carry out goals and objectives. You will perform supervisory functions, representing the agency before legislators, the Governor’s Office, tribal nations, local governments and stakeholders, and serving as a liaison to representatives of other agencies and the public. You will also serve as a member of DEQ’s leadership team.

What’s in it for you!
The opportunity to join a dynamic team of mission focused individuals tasked with maintaining, restoring, and enhancing the quality of Oregon’s air, water, and land. We offer medical, dental, and vision health benefits with paid sick leave, vacation, personal leave, and 10 paid holidays a year. Save for retirement through the Public Employees Retirement System (PERS)! Public Service Loan Forgiveness Program: If you are employed by a government or not-for-profit organization, you may be able to receive loan forgiveness under the Public Service Loan Forgiveness Program (PSLF). Learn more to see whether you qualify at PSLF Program. If you are passionate about Oregon’s environment, apply today!

This is a full-time, executive service position.
What are we looking for?

- At least 6 years of management experience in a public or private organization which included development of program rules and policies, development of long and short range goals and plans, program evaluation, and budget preparation.
- Demonstrated success leading and administering a program or regional division of a government agency or organization in a manner that builds and maintains teamwork, effective communication, and delivery of quality results.
- A track record of success building and maintaining an effective management team that leads change management to support employees through program, policy and other agency changes.
- Knowledge of environmental regulatory programs.
- Basic knowledge of budgeting principles and processes, especially as it relates to program management.
- Demonstrated skill in advising executive and other decision-makers; political awareness; excellent organizational and interpersonal skills.
- Excellent verbal and written communication skill and project management skills.
- Experience following and using a collective bargaining agreement.

How to Apply:
To apply for this position, please go to https://oregon.wd5.myworkdayjobs.com/en-US/SOR_External_Career_Site/job/Bend--DEQ/Eastern-Region-Division-Administrator_REQ-37339

Please be sure to attach a resume and cover letter.

*Please be sure to check both your e-mail and Workday account for updates regarding this recruitment.**

Veterans Information:
DEQ provides veterans’ preference points to all eligible veterans. For more information, please go here: https://www.oregon.gov/jobs/Pages/Veterans.aspx. For privacy reasons, please do not attach veterans’ preference documents when initially applying. You will be asked to submit those once you’ve submitted your application via a pop-up with a veterans’ preference questionnaire.

Questions/Need Help?
If you have questions about the recruitment or need assistance to participate in the application process, please contact Carrie Adams, Human Resources Analyst, at adams.carrie@deq.state.or.us or (503) 229-5963.

DEQ strives to create inclusive environments that welcome and value the diversity of the people we serve. DEQ fosters fairness, equity, and inclusion to create workplace environments where everyone is treated with respect and dignity regardless of race, color, religion, sex, disability, physical stature, age, national origin, sexual orientation, gender identity, marital status, political affiliation, and any other factor applicable by state or federal law.