



TRAINING PLAN TITLE V OPERATING PERMIT SECTION

Employee: Kevin Connolly

Start Date: February 10, 2006

Description:

The first three months of training will be spent reading instructional materials and discussing on-the-job permitting activities. In addition to the training schedule on the reverse side of this page, there will also be several opportunities for on-going training. Many of these are offered by the Environmental Protection Agency (EPA), Central States Air Resource Agencies (CenSARA), Air Pollution Training Institute (APTI), and the Iowa Department of Personnel's Personnel Development Seminars (PDS).

On-going Training (as they become available):

New Employee Orientation

Computer Training - PDS

Compliance Assurance Monitoring (CAM) Workshop

State Permitting and Air Reporting System (SPARS) Training

New Source Review (NSR) Workshop

Control of Particulate Emissions

Control of Gaseous Emissions

NO_x Control Technology

Staff Meetings:

Bi-weekly section meetings are held on the first and third Thursdays of each month at 8:30 am in conference room 1 (west side). Often the discussions become very technical and acronyms are used quite frequently. Feel free to ask questions during the meeting, or discuss with Chris afterwards.

Bureau meetings are usually held once a month. The schedule is announced via e-mail.

TRAINING PLAN - TITLE V OPERATING PERMIT SECTION

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February 20-24	<ul style="list-style-type: none"><input type="checkbox"/> Discuss with Chris the Title V permit application forms & instructions<input type="checkbox"/> Discuss with Chris the Title V permit review checklist & manual<input type="checkbox"/> With Chris' assistance get safety shoes, hard hat, & safety glasses<input type="checkbox"/> Accompany Chris and/or other staff on a facility outreach visit <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> With Christina Iam's assistance register for APTI SI422 - Air Pollution Control Orientation Course<input type="checkbox"/> Take SI422 test<input type="checkbox"/> Begin review of rules 22.100-22.199
February 27- March 3	<ul style="list-style-type: none"><input type="checkbox"/> Work with Chris on Title V permit application review<input type="checkbox"/> Discuss with Chris the scope of the Department's air quality rules <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Observe Title V Workshops I, II, and III<input type="checkbox"/> Continue review of Title V rules<input type="checkbox"/> Register for SI460 Introduction to Permitting<input type="checkbox"/> Register for and begin SI100 - Mathematics Review for Air Pollution Control
March 6-10	<ul style="list-style-type: none"><input type="checkbox"/> Review instructions from Chris on conducting a completeness review of a Title V permit application<input type="checkbox"/> Review two example Title V permit projects and discuss with Chris <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Complete SI460 and take test<input type="checkbox"/> Complete SI100 and take test<input type="checkbox"/> Register for SI431 - Air Pollution Control Systems for Selected Industries
March 13-17	<ul style="list-style-type: none"><input type="checkbox"/> Continue working with Chris <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Register for RE100 - Prerequisite Reading on Control Technology<input type="checkbox"/> Continue reading SI431 material
March 20-24	<ul style="list-style-type: none"><input type="checkbox"/> Continue working with Chris <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Complete SI431 and take test<input type="checkbox"/> Complete RE100 and take test
March 27-31	<ul style="list-style-type: none"><input type="checkbox"/> Continue working with Chris<input type="checkbox"/> Accompany Title V staff on a facility outreach visit <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Register for SI412A - Bagfilter Plan Review<input type="checkbox"/> Register for SI412B - Electrostatic Precipitator Plan Review<input type="checkbox"/> Register for SI412C - Wet Scrubber Plan Review
April 3-7	<ul style="list-style-type: none"><input type="checkbox"/> Continue working with Chris <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Complete SI412A and take test<input type="checkbox"/> Complete SI412B and take test
April 10-14	<ul style="list-style-type: none"><input type="checkbox"/> Continue working with Chris <p>Assignment:</p> <ul style="list-style-type: none"><input type="checkbox"/> Observe videotape of T-454 - Effective Permit Writing<input type="checkbox"/> Complete SI412C and take test