

**STAPPA/ALAPCO  
Training Committee  
Questionnaire  
Of  
State and Local Air Quality  
Training Providers**

August 8, 2001

The STAPPA/ALAPCO/EPA Joint Training Committee developed the following questions to be used in collecting commonly available information from state and local air quality training providers. The information collected will be used, as needed, to assess the training activities and performance of training providers. For example, the information can be used to assist the Committee in situations where total grant requests from air quality training providers exceed the total amount of “off-the-top” Section 105 grants allocated for national air quality training.

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1. How does your training plan (e.g., course offerings) address the air quality training needs identified in the most recent biannual STAPPA/ALAPCO training needs assessment (currently the FY 2002-2003 Assessment)?

Past activity under the grant to the University of Tennessee has been oriented towards satellite broadcasts for small businesses. The audience, however, has often been at least one half regulators and the other half from regulated entities. More recently the products are designed to be used by Air Pollution training providers. We have currently completed seven videos on various air pollution control devices and are working on two more. These projects were completed under 2000-2001 funding.

For the 2002-2003 training needs assessment, we are to complete 6 web sites for regulators. Each web site is to cover information about an individual finalized MACT. MACTs identified include Boat Manufacturing and Landfills and four other rules identified in the needs assessment. The subject of each site may be changed since not all of the rules listed in the needs assessment have been finalized.

Primarily, we consider our service to Joint Training Committee to be a developer of tools that can be used by other training providers. Past products have been oriented toward specific MACTS. They included manuals, satellite broadcasts, web sites and videos.

2. What is your historical “off-the-top” Section 105 grant funding level? Do not include in this amount any base Section 105 grants provided by state and local agencies or other extraneous sources of funding that support your program.

\$100,000

3. Is your current request for “off-the-top” Section 105 grant funds:

\_\_\_\_\_ Greater than last year?

\_\_\_\_\_ Less than last year?

Why?

The same. We have not been informed of any direct increase in funding to our program.

4. When you hire external training consultants to provide training, what process or criteria do you use to ensure the cost-effective use of those funds?

Not applicable.

5. Who may attend your training courses?

\_\_\_\_\_ Only member agencies

\_\_\_\_\_ National audience

Generally describe who attends your courses and the area where your courses are offered.

If we are to provide satellite broadcasts, then we would assume that we would have audiences like we have had in the past – half regulators, half regulated, nationwide. Regulators will be the primary audience for the web sites we are currently developing. The sites will be available nationwide and be accessible to regulated entities also.

6. Describe your infrastructure (e.g., training staff, training facilities, training networks/consultants) for providing air quality training to state and local air agencies?

Currently we have staff that can provide technical content for our projects. We have broadcast level video production staff and facilities. For web projects, we have web designers and IT support.

7. Identify whether you primarily facilitate the delivery of existing training and/or develop training materials and courses, and your process for revising/improving training courses.

We develop informational satellite broadcasts, web sites and videos to be used by training providers, regulators and regulated facilities.

8. Have you tracked your past performance in delivering training to state and local air agency staff? Please identify your previous reporting practices (e.g., to EPA) and summarize the number of state and local air agency staff trained per course/topic and the number of courses offered during the last calendar year. If you have statistics for earlier years, provide them too.

In the past satellite broadcasts, we have provided facilitator and participant evaluation forms. From the forms returned, we are able to statistically estimate the demographics of our audience and determine what they liked and disliked about each of our programs. Often times, what some in the audience liked, others did not and vice versa.

Attached is a summary of participants for a broadcast delivered July 18, 2000 on five draft coating rules. We estimated that we had, nationwide, 1,000 participants at 120 downlink sites including 23 military downlink sites. To date, we have sent out over 150 VHS tapes of the program. Most sites also tape the program and distribute it locally. Also attached is a map of downlink locations.

We have delivered several other MACT specific broadcasts in the past that had similar results. These included:

Dry Cleaning  
Vapor Degreasers  
Chrome Electroplating  
Wood Furniture  
Consumer Products  
ISO 14001

9. Do you request course evaluations from trainees and do you track the results?

Yes, see above answer.

10. How do the state and local air directors in your area, as well as your EPA regional manager(s), rate your training program?

Past satellite broadcasts have been received favorably. From the evaluations returned, on a scale of 1-10, with ten being the highest possible response, we generally averaged around 7.5.