

# Observation Sheet



Observer: \_\_\_\_\_

### OBSERVATION SHEET

Session Name: \_\_\_\_\_

Time/Date: \_\_\_\_\_

Instructor(s): \_\_\_\_\_

1. Approximately how much time was devoted to each of the following (record actual times, e.g., 2:00-2:30, or estimate total time for each category):

Lecture \_\_\_\_\_

Questions and Answers \_\_\_\_\_

Video \_\_\_\_\_

Exercises \_\_\_\_\_

Break, Other \_\_\_\_\_

2. Did the instructor(s)

	Yes	Somewhat	No
Know the subject matter	_____	_____	_____
Speak clearly	_____	_____	_____
Use visual aids well	_____	_____	_____
Answer questions well	_____	_____	_____
Use good, relevant examples/stories	_____	_____	_____

Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Did the participants

	Yes	Somewhat	No
Listen attentively	_____	_____	_____
Lose interest at times, seem bored	_____	_____	_____
Ask questions that indicated interest	_____	_____	_____
Ask questions that indicated they were lost	_____	_____	_____
Participate enthusiastically in exercises	_____	_____	_____

Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Content

	Yes	Somewhat	No
Did the material seem too easy?	_____	_____	_____
Did the material seem too difficult?	_____	_____	_____
Was the material complete >	_____	_____	_____
Was the "state twist" adequate	_____	_____	_____
Was the material too "California-oriented"?	_____	_____	_____

Note as many examples of "state twist" as possible \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note material that seemed too "California-oriented" \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

General Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_